



HOUSING CORNER MARCH 2004

EXTENDED ABSENCE FROM HOUSING

Since the summer season is almost here, most people will take advantage of the schools being out to go on vacation, so here are some reminders:

1. If you are planning to be gone for 10 days or more, residents' are required to notify the Housing Office in writing with the following information: (1) time period of your absence, (2) the name, address, telephone number of the person(s) who will be watching your house; (3) resident's emergency contact information during their absence. This information is to help guard against the possibility of erroneous reporting to the Ft Shafter Military Police that unknown individuals were seen entering/exiting your quarters, as well as to provide us your point of contact info in the event of an emergency. Additionally, if the individuals watching your house do not have valid military ID or DOD stickers, residents are advised to contact the Housing Office far in advance of their departure date to complete the proper forms to acquire an Army Guest Installation Access Pass due to signature requirements. For further assistance, please contact the Housing Office at 831-2766.
2. Before going on any extended vacation, recommend you shut off all electrical breakers to your quarters except the refrigerators and aquariums. Also recommend you unplug all electrical appliances and especially wall/alarm clocks.
3. Recommend you turn off the water supply spigot to your washing machine, your kitchen faucet, dishwasher, bathroom lavatories, and your toilets. This will help guard against possible flooding.
4. Make sure jalousie windows on kitchen doors and throughout the house are tightly closed, and all doors are locked.
5. Recommend that you DO NOT leave a copy of the house key hidden outside. Unfortunately, there is no place that keys can be hidden that is not already known to people who truly wish to break into a house. Although Red Hill Housing has a gate guards available 24 hours a day, 7 days a week, it is strongly recommended that all personnel belongs and your home are secured at all times.

For additional assistance and/or information, please contact the Housing Office at 831-2766.



VEHICLES AND PARKING

All cars within the KKH Housing areas must possess and display a valid DOD registration sticker, licenses plate and safety inspection decals at all times. Vehicles with expired decal stickers will be subject to towing at owner's expense. Additionally, all vehicles must be in safe operating condition and operated in a safe manner. This includes vehicles of guests and visitors. Parking in courts of KKH is limited to tenants only. Each KKH unit is assigned one specific covered parking stall. Unnumbered/uncovered stalls and stalls that are available due to housing vacancies are available on a *first-come, first-serve basis, and only for tenants of that court. These types of available parking stalls should NOT be utilized as long term resident parking, but should be made available daily on a first come, first-serve basis.* All residents that have more than two vehicles and guests are required to park on the curbside of the street within areas that are not painted red. **Parking in front of trash dumpsters or behind parked vehicles inside stalls, even momentarily, is prohibited.** Unaccompanied residents sharing parking stalls with roommates are required to move their vehicles to the Long-Term Storage at ISC Sand Island when underway. **Vehicles found not in possession of valid stickers/plates/decals and illegally parked will be subject to towing.** Our Housing Inspector performs random checks throughout the housing area and will provide notice to those vehicles found not to be in compliance. For further information regarding parking and operating vehicles within the KKH housing area, please review section 2.21 of the resident Housing Handbook, ISCHONOINST M11101.2D or you may call our office at 831-2766 for additional assistance.